

PHOTOGRAPHY AND VIDEOTAPING WITHIN THE LARC FACILITY STANDARD OPERATING PROCEDURE (SOP)

Policy: Applicable to all University of Missouri – Kansas City (UMKC) faculty, staff, employees, and students involved in the care or use of University animals.

Background:

With the increase in animal rights activism and the widespread usage of mobile phones, etc. with photographic and video capabilities, this policy has been developed to specify under what conditions photography and videotaping are permitted within the Laboratory Animal Research Core (LARC). The policy intends to protect UMKC, its investigators, and animal care staff from inappropriate photography and videotaping within the facility while accommodating the needs of investigators who require the use of photography and videotaping for the collection of research data.

Use of Photography and Videotaping in the Laboratory Animal Research Core

- The UMKC-Institutional Animal Care and Use Committee (IACUC) protocol form (revised April 2015) includes a section on the use of photography and videotaping within the LARC facility. In this section, the investigator will specify whether their research project requires the use of photography or videotaping within the LARC and will provide details on the nature of the photography and videotaping as well as the room numbers in which it will be performed.
- Approval of an IACUC protocol that includes photography or videotaping within the LARC facility results in all individuals named on that protocol having privileges to perform photography or videotaping as specified in the protocol.
- To accommodate investigators for whom there becomes a previously unanticipated scientific need for taking photographs within the LARC facility, photography and videotaping will be permitted if the following procedure is followed:
 1. The principal investigator (PI) of the project sends an e-mail request to the LARC Director, IACUC chair, or IACUC coordinator requesting permission to take photographs or video. This must include the room number in which the photography or videotaping will be performed, a brief description of the nature of the photography or video, and a brief justification for the scientific need.
 2. The PI then receives a reply from the LARC Director or IACUC Chair giving approval for the photography or videotaping to proceed.
- Unless the PI has an approved protocol that includes the use of photography or videotaping or has obtained the required approval from the LARC Director or IACUC chair, photography and videotaping are **NOT PERMITTED** within the LARC facility.

Exceptions

Created: February 2011
Revised: January 2015
Revised: January 2018
Revised: December 2023

- This policy does not apply to images taken by the veterinarian, or by request of the veterinarian, or safety officials.