

RESEARCH ADVISORY COUNCIL
MINUTES OF FEBRUARY 2, 2015 MEETING

I. Time, Location and Attendance

- 3:00PM, Plaza Room at Administrative Center
- RAC members present: Lawrence Dreyfus, Tony Caruso, Chris Winders, James Brazeal, Denis Medeiros, Bob Simmons, Jenny Lundgren, Virginia Blanton, Reza Derakhshani, Robert Groene, mark Johnson, Chris Holman, Brenda Dingley, Anil Kumar, Kathleen Kilway, Russell Melchert, Mary Walker, Ann Cary, Anthony Persechini, Lorelei Sells, Maureen Hannoun, and Leslie Burgess.

II. Welcome

- Dr. Dreyfus welcomed the Associate Deans for Research in joining the meeting. He shared that information for the Research Advisory Council can be found on the ORS website (<http://ors.umkc.edu/office-of-research-services/research-advisory-council>), where upcoming agendas, archived minutes, and informational resources are listed.

III. Interdisciplinary – Intercampus Research Program; Fast-Track Awards; Funding for Excellence Program: Information session Friday, Feb 6, 2:00 PM Plaza Room, AC

- Dr. Dreyfus explained that an information session will be held on Volker campus for faculty where he, along with Tony Caruso, will explain and answer questions regarding campus funding mechanisms. He distributed a handout provided by Hank Foley's office that illustrates the UM System's FY15 Funding Programs timeline, including the UMRB, Spinal Cord Injury Research Program, IDIC, FastTrack, and FastTrack II. A copy can be found on the RAC website under "Resources" at <http://ors.umkc.edu/docs/default-source/Research-Advisory-Council>

IV. Fall 2014 UMRB Results

- A handout of the October 2014 UM Research Board data was distributed, showing the applications by category and per campus. Dr. Dreyfus noted that UMKC had 8 of 30 applications awarded, and that our campus typically averages 6-12 awards each year. He also pointed out increased support for Humanities disciplines. Information about the UMRB can be found on the ORS website at: <http://ors.umkc.edu/pre-award/funding-opportunities/umrb>

V. Chemical Safety Committee

- Dr. Dreyfus explained that a chemical accident/exposure took place in early fall of 2014, triggering a collective awareness of the lack of a structured campus safety committee. In observing other UM campus committee configurations, he observed that they are typically a mix of representation from environmental health and safety and offices of research services. He said UMKC will adopt a similar strategy where

these offices, along with Compliance, will work together in forming a committee. Along with developing a charge, the most important initial task for the group will be the implementing a safety net for when issues occur, complete with a plan for how incidents are reported and handled.

VI. eEVR Status

- Maureen Hannoun announced that beginning this month, paper effort verification reports will no longer be sent to P.I.'s. The UM system has created an electronic version, where instead of receiving paper copies to certify, you will be contacted by email with a link that takes you to sign and approve effort reports. She explained that each unit's fiscal officer will decide how to adapt this process to their structure. A backup plan is in place in case of glitches, but there is hope for a smooth transition and progress toward less waste and tracking of paper.

VII. eCOI Software

- Maureen explained that the Office of Research Services has purchased conflict of interest software from Ospry and are in the process of uploading the current financial disclosure form as well as a form for reporting nonfinancial conflict of interests. She said she's been meeting weekly with programmers and that the hopes are for a rollout on February 16th. PI's will be emailed a notification that that there is a disclosure to fill out and then once a year they will receive a reminder to update with any changes. Dr. Dreyfus noted that if there are potential conflicts, the system will alert both offices, which will streamline the management process.

VIII. Uniform Guidance Changes

- Maureen discussed the new federal regulations, which went into effect in December. She said the Office of Research Services has hosted two training meetings on campus to inform and review the changes. She said ORS representatives are happy to come discuss changes one-on-one by request with departments as well. Information regarding OMB Uniform Guidance, including a PI guide which summarizes how these changes affect investigators, can be found on the ORS website at: <http://ors.umkc.edu/office-of-research-services/omb-uniform-guidance>

IX. Grants 101 Training

- Maureen told the council about the upcoming Grants 101 Training that is being planned by the Office of Research Services where they will go over the life cycle of a grant. It will target departmental administrators and will be held from 9am-3pm on Thursday, February 19th in the Plaza Room of the Administrative Center. Pre Award services will be covered in the morning session and then it will resume after lunch with Post Award services. A second date is being planned for those who may miss or can only make portions of this first training. She said a condensed version is also being developed for faculty. RSVP's can be emailed to Maureen Hannoun or Chelsea Dahlstrom.

X. New UM System Gift Card Policy

- Chris Winders presented updates to the UM gift card policies and explained that Compliance is working with the UM System per the Business Policy Manual, particularly sections 216 and 220, to assist PI's with the changes. He said the process of purchasing gift cards has multiple steps that begin with the completion of an application form. This is signed by the PI's departmental fiscal officer, the department Chair or Dean, and then is routed to Chris who then evaluates the use. If approved, the form is then routed back to Finance and Administration who has final authorization. It is then returned to the PI, who uploads it to the IRB application for the board's approval.
- Once approved for purchase, gift cards need to be procured through Show Me Shop vendors. Chris said questions regarding vendors can should be directed to the Finance and Administration office.
- Chris explained that this applies to all new and amended projects going through UMKC. The policy summary can be found on the UMKC IRB website at <http://ors.umkc.edu/research-compliance-%28iacuc-ibc-irb-rsc%29/institutional-review-board-%28irb%29/adult-health-sciences-irb>

XI. Discussion Items: Annual Report Data and Increasing Research Expenditures

- Dr. Dreyfus presented data from the Office of Research Service's 2014 Annual Report, showing award information and expenditures from the last year. There were 224 awards, with a total of \$35,314,498 funded. He pointed out that there has been an increase of submitted proposals and that this is a positive trend we want to continue to support.
- He noted that 170-180 of total tenured track faculty of 450 on campus are actively applying for funding. He said the key for progress is to increase the number of submissions by finding ways to raise faculty engagement in research and working toward implementing policies that increase their success rate.
- Dr. Dreyfus explained that one of the ways ORS is supporting this effort is a new plan for Pre Award staff for a proposal review service, where non-technical and technical reviews are given to faculty for white papers. For non-technical the turn-around time for reviews is one week and for technical reviews it's up to 30 days, as it will be sent to a group of faculty for review. He clarified that this will be for white papers only, not full proposals, and is not mandatory but an extra service for applicants who want to take advantage. The logistics are currently being polished and the hope is make the service available soon.
- This presentation can be found on the Research Advisory Council website under "Resources" at <http://ors.umkc.edu/office-of-research-services/research-advisory-council>