

	Subcontract	Consultant	Vendor
Tasks	Completes tasks which enhance the scientific research goals and outcomes of the project. Provides analysis and offers suggestions regarding the research itself. Organization will contribute work and/or deliverables with little direct guidance from UMKC.	The task is to be accomplished through the efforts of one person (who is an established consultant) or by an established consulting firm. The task is singular in nature and is to be accomplished over a relatively short period of time.	Performs services only (no analysis or discretionary judgment) such as lab testing, report printing, website design, etc. that are part of regular business operations and are available to many different purchasers or customers.
Personnel	Investigator is identified and listed as Key Personnel	Generally an individual who is not using any institutional or organizational facilities and is acting as a direct agent	Person or persons conducting work are not necessarily identified
Compliance	Terms and conditions of the primary sponsor flow down to the subcontract. (Subject to A-133)	Awardees must follow specific program compliance regulations, but consultants do not have requirements	Program compliance requirements do not pertain to the goods or services provided
Patent/Copyright	Organization will have rights to patents or copyrights resulting from the assigned tasks	All patents and copyrights will be solely retained by UMKC	All patents and copyrights will be solely retained by UMKC

Please review the above table and the Checklist for Determination of Vendor/Subrecipient to decide what sort of agreement is most appropriate for your grant project. If you decide that a subcontract is the correct format, there are two types of contracts which can be sent to a sub-awardee – cost reimbursable and fixed price.

Cost reimbursable subcontracts are suitable for use when the work to be performed can not be described or estimated precisely. With this format, the subcontractor will incur costs in the performance of the project objectives and bill UMKC for costs plus indirect, not to exceed the amount set forth in the subrecipient agreement. The use of the cost reimbursement arrangement is generally more practical because it is designed to facilitate design changes and redirection of subrecipient effort if necessary.

Fixed price subcontracts are suitable for use when costs for the work to be performed can be estimated precisely. A fixed price contract pays the subcontractor a fixed sum of money to provide a deliverable, service, or specified level of effort. A fixed-price contract disregards the actual costs incurred to perform the contract. The subcontractor assumes the risk of over-spending. If the project is completed with less spending than the contracted amount, the subcontractor can keep the unexpended funds for unrestricted use.

For assistance with drafting and negotiating subcontracts, please contact Maureen Hannoun (816.235.5640 or hannounm@umkc.edu).