

<b>Administrative and Veterinary Pre-review</b>	
1. Protocol is submitted to <a href="mailto:UMKCIACUC@umkc.edu">UMKCIACUC@umkc.edu</a>	Acknowledgment of Receipt is sent to PI within 3 business days
2. Admin/Vet pre-review is completed.	Pre-review comments are sent to PI within 13 business days of protocol submission
<u>AFTER ADMINISTRATIVE AND VETERINARY CONCERNS ARE ADDRESSED, THE PROTOCOL IS FORWARDED ELECTRONICALLY TO THE IACUC</u>	
<b>Full Committee Review (FCR) – All Category E animal work and first submission by new animal user</b>	
1. IACUC meets on the second Thursday each month	Protocol needs to be submitted a <i>minimum</i> 21 business days prior to the mtg.
2. The committee: approves, request further revisions, or withholds approval.	Committee decision sent to PI within 2 business days after the meeting
<b>Designated Member Review (DMR)</b>	
1. Protocol is sent to the IACUC	Committee comments are sent to PI for revisions within 8 business days
2. The revised protocol is sent to the DMR	The DMR has 5 business days to: <ul style="list-style-type: none"> <li>• Approve</li> <li>• Request further revisions, or</li> <li>• Send protocol to FCR.</li> </ul>

To facilitate the review process:

- Fill out all appropriate sections of the protocol.
- Include attachments with the protocol submission. For example, Hazardous Materials SOPs, Merit Reviews.
- Research personnel should be up-to-date on CITI training and Animal Exposure Report Forms when the IACUC protocol is submitted
- Revisions must be complete and satisfactory