

Fixed Price Award Residual Balance Transfer Form

Per the Fixed Price Residual Balances Guidance, this form is required for any sponsored awards with a remaining balance of 25% or more at award end, when the sponsor allows the balance to be retained. Balances of 25% or more require a Balance Justification, PI signature, and Unit Administrative signature.

1. Select "Yes" to confirm you have read the terms of the award and to confirm the sponsor allows the residual balance and/or interest to be retained.

Yes

2. Today's Date:

3. Principal Investigator:

4. Project Number (e.g. 00012345):

5. Award Amount:

6. Final Expenses:

7. Residual Balance:

8. Balance Justification and Notes:

9. **Department MoCode** for project funds to be transferred to:

10. **First Approval**: PI Signature

Once signed, please provide this document to your Supervisor/Director for review.

11. **Second Approval**: Director/Supervisor Signature:

Once signed, please provide this document to the Fiscal Officer and Dean for review.

12. **Fiscal Approval**: Fiscal Officer Signature:

13. **Final Approval**: Dean Signature:

Once signed, please send the fully executed document to ORS@umkc.edu.